



APICS Chicago CLTD Six-Week Course Outline **With Seven-Week Schedule**

The APICS-Chicago CLTD Course instructors use the CLTD Learning System which is a combination of online learning and classroom discussion. The coursework requires focus, dedication, discipline, and time on the part of the learner. Feedback from those who have studied for and passed the exam indicates that a minimum of 100 hours, excluding class time, should be planned for.

You should plan on registering 3 weeks prior to the first class so that we can order your materials, set-up your personal sign-in for the e-learning part of the course, you can familiarize yourself with the online tools, and take the Pre-course Test which establishes a CLTD learning-baseline for this course prior to the first class.

The course consists of the following.

- Four print books containing more the 800 pages of material (plus references to optional readings)
- Eight modules
- Pre- and post-course tests
- Module-specific tests
- Online glossary

Due to the professional level and amount of the materials, the learning process is not so much a transfer of new knowledge by an instructor but more of a sharing of the ideas studied being facilitated by qualified certified CLTD APICS-Chicago instructors. We strongly recommend that the participants read the materials, complete the print progress checks, complete the online tests, and be prepared to discuss the CLTD concepts for each module prior to the class dates. The facilitators have e-tools enabling them to track the online progress of participants to assist in their individualized learning process.

Six-Week Class Agenda & Seven-Week Schedule

- Preparation for 8/6/2016 - Week 1 (**full-day session**): **Intro & Module 1**
Register into the LearnCLTD System
Take the Pre-Course On-line Test
Navigate the online component and discover what is available by way of study tools
 - Study and be prepared to discuss Module One
 - Complete Progress Check for this section
 - Complete Module 1 Exam Preparation Questions
 - Complete online Module Test (Note your score)
 - Take the online Module 1 Test over and over again

- Preparation for 8/13/2016 - Week 2 (**full-day session**): **Module 2**
 - Study and be prepared to discuss Module Two
 - Complete Progress Check for this section
 - Complete Module 2 Exam Preparation Questions
 - Complete online Module 2 Test (Note your score)
 - Take the online Modules 1 and 2 Tests over and over again

- Preparation for 8/27/2016 - Week 3 (**full-day session**): **Modules 3 & 4**
 - Study and be prepared to discuss Modules Three and Four
 - Complete Progress Check for each section
 - Complete Module 3 Exam Preparation Questions
 - Complete online Module 3 Test (Note your score)
 - Complete Module 4 Exam Preparation Questions
 - Complete online Module 4 Test (Note your score)
 - Take the online Modules 1, 2, 3 and 4 Tests over and over again

- Preparation for 8/6/2016 - Week 4 (**full-day session**): **Module 5**
 - Study and be prepared to discuss Module Five
 - Complete Progress Check for each section
 - Complete Module 5 Exam Preparation Questions
 - Complete online Module 5 Test (Note your score)
 - Take the online Modules 1, 2, 3, 4 and 5 Tests over and over again
 - Review all the modules materials
- 9/03/2016 - Week 5: **No Class**
 - Study at home
 - Review Modules 1, 2, 3, 4 and 5
 - Study and be prepared to discuss Modules Six and Seven
- Preparation for 9/10/2016 - Week 6 (**full-day session**): **Modules 6 & 7**
 - Study and be prepared to discuss Modules Six and Seven
 - Complete Progress Check for each section
 - Complete Module 6 Exam Preparation Questions
 - Complete online Module 6 Test (Note your score)
 - Complete Module 7 Exam Preparation Questions
 - Complete online Module 7 Test (Note your score)
 - Take the online Modules 1, 2, 3, 4, 5, 6 and 7 Tests over and over again
- Preparation for 9/17/2016 - Week 7 (**full-day session**): **Modules 8 & Review**
 - Study and be prepared to discuss Module Four
 - Complete Progress Check for each section
 - Complete Module 8 Exam Preparation Questions
 - Complete online Module 8 Test (Note your score)
 - Take the online Modules 1, 2, 3, 4, 5, 6, 7 and 8 Tests over and over again
 - Review all the module materials
 - Complete online Post-Course Test (Note your score)
 - Take the Post-Course Test over and over again

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